

Parent-Student-Teacher Conversations

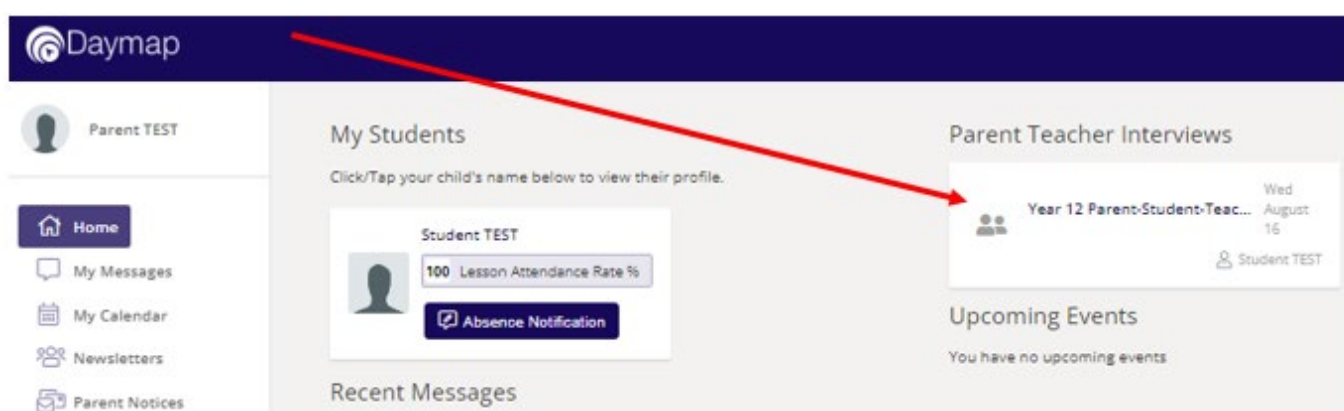


**Brighton
Secondary
School**

How to book and join your online Conversation

Part 1. Book your Parent-Student-Teacher Conversations in Daymap

1. Please ensure you have logged in to Daymap – instructions can be found here: <https://www.brightonss.sa.edu.au/daymap-parent-student-portal/>
2. When logged in, an interview event will appear for each student on the Home tab of the Daymap Connect Parent Portal. Click on the interview event to enter interview bookings for teachers.



3. Select any of the green coloured boxes (available times) to book an interview with the named teacher.

Year 12 Parent-Student-Teacher Conference Term 3

For Student TEST on Wednesday, 16 August 2023

Agenda **Print** Click on an available box to book the corresponding time slot and teacher

Shane Cunningham TEST SUBJECTA OTESTA OL	
16:00 PM, Wed 16 Aug	Available
16:10 PM	Available
16:20 PM	Available
16:30 PM	Available
16:40 PM	Available
16:50 PM	Available
17:00 PM	Available
17:10 PM	Available
17:20 PM	Available
17:30 PM	Available
17:40 PM	Available
17:50 PM	Available

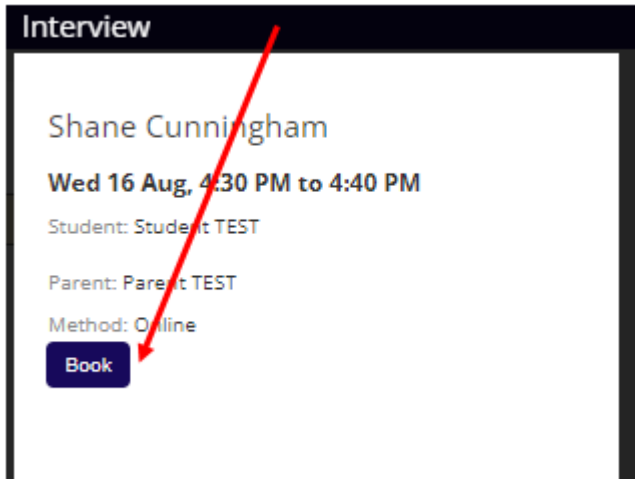
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- Once a time is selected, finalise by clicking on 'Book'



Note: Booked time slots will appear in blue boxes:

Year 12 Parent-Student-Teacher Conference Term 3

For Student TEST on Wednesday, 16 August 2023

[Agenda](#) [Print](#)

	Shane Cunningham TEST SUBJECTA OTESTA OL
16:00 PM, Wed 16 Aug	Available
16:10 PM	Available
16:20 PM	Available
16:30 PM	Parent TEST Student TEST
16:40 PM	Available
16:50 PM	Available
17:00 PM	Available
17:10 PM	Available
17:20 PM	Available
17:30 PM	Available
17:40 PM	Available
17:50 PM	Available

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5. Select 'Agenda' to view a summary of all bookings, and select 'Print' if you wish to print.

Year 12 Parent-Student-Teacher Conference Term 3

For Student TEST on Wednesday, 16 August 2023

Shane Cunningham TEST SUBJECTA OTESTA OL	
16:00 PM, Wed 16 Aug	Available
16:10 PM	Available
16:20 PM	Available
16:30 PM	Parent TEST Student TEST
16:40 PM	Available
16:50 PM	Available
17:00 PM	Available
17:10 PM	Available

Year 12 Parent-Student-Teacher Conference Term 3

For Student TEST on Wednesday, 16 August 2023

Booking Print

Wednesday, 16 August 2023

4:30 PM	Shane Cunningham Wed 16 Aug, 4:30 PM to 4:40 PM TEST SUBJECTA OTESTA OL Parent TEST (for Student TEST) Online (at Shane.Cunningham864@schoolssae...)
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Part 2. Joining the conversation through Webex (the online meeting platform)

1. On the day and at the time, go into Daymap

- Click 'Upcoming Events' from the Daymap landing page

Upcoming Events	
Wednesday, 3 May 2023	
David Bilbija	11:40 AM to 11:50 AM
Michelle Ovan	11:50 AM to 12:00 PM
Narelle Brennan	12:00 PM to 12:10 PM
Sam Massacci	12:10 PM to 12:20 PM
Cherie Morgan	12:20 PM to 12:30 PM
Michael Davey	12:40 PM to 12:50 PM
James Wallace	12:50 PM to 1:00 PM

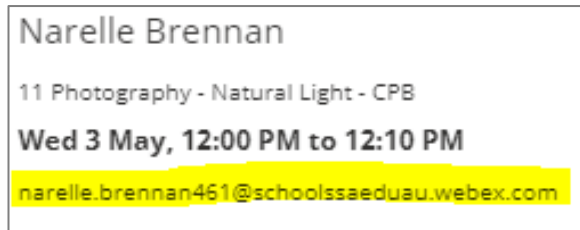
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- b) Click on an appointment, and **copy the meeting link** (ready to paste in Webex)



2. Open Webex, the online meeting platform

- a) Go to/ click on <https://signin.webex.com/join>
- b) Paste the meeting link from daymap into the meeting number. The teacher will let you in to the meeting when it is time. Please ensure your young person is present for the meeting.
- c) If more than one person is joining the Conversation, all parties can use the same meeting link.
- d) At the end of the meeting, please sign out.

