

23 March 2020

Dear Parents / Caregivers,

Our school has been planning for a range of possibilities and responding to the changing situation regarding the COVID-19 pandemic.

In the event of school closure during the school day due to a confirmed case, we have developed a strategic plan to inform all staff, students and families. This will require the early dismissal of students and staff from the school to ensure the limited possibility of any contamination and for prompt access for effective cleaning of the school.

In the event of the school being notified of a confirmed case during the school day, all students will return to HG and remain with their HG teacher until dismissal.

Parents and/or caregivers will receive an SMS and an email providing further details as to how dismissal will progress. To ensure that families wishing to collect students can occur in a systematic, safe and organised way we are requesting that you provide details of how you would consent for your young person to be dismissed from school.

Please note that in the event of a confirmed notification our priority would be to dismiss all students and staff as promptly as possible, so the dismissal could occur at any time during the day. SA Health will determine when it will be appropriate for the school to resume and the arrangements for how this will occur. In this circumstance, we will keep you informed via email.

I would like to stress, that this is a plan our school has in place in the event of school closure. It is part of our ongoing planning to ensure as a school we are prepared for all possibilities, regardless of their likelihood.

Please complete the consent and details on the attached form and have your student return the hard copy consent form to their Homegroup teacher or reply with completed consent via email to [admin@brighton.sa.edu.au](mailto:admin@brighton.sa.edu.au).

## STUDENT DISMISSAL CONSENT

Please complete the details below to ensure that we can be prepared:

Student Name:

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Home Group:

Home Group Teacher:

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Parent Name:

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Please indicate your consent below specific to your preferred dismissal:

- I am happy for my child to be dismissed early and catch public transport. I understand that buses run at intermittent times outside normal school hours
- Monday     Tuesday     Wednesday     Thursday     Friday

(tick/mark days permitted to catch public transport home early above)

Parent/Caregiver sign

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- I am happy for my child to be dismissed early and walk home on the following days
- Monday     Tuesday     Wednesday     Thursday     Friday

(tick/mark the days permitted to walk/ride home early above)

Parent/Caregiver sign

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- I want my child to wait to be collected by an adult
- Monday     Tuesday     Wednesday     Thursday     Friday

(tick/mark the days you want your child to be collected by an adult and the adult who will collect them)

Parent/Caregiver sign

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