

## Fee Paying International Student Program Enrolment Policy

At Brighton Secondary School we aim to provide international students with a study program which meets their individual needs, as well as providing the support necessary for students to succeed.

The fees that you pay to International Education Services (IES) cover a number of administration costs as well as enrolment at this school - normal school fees and tuition fees for a standard study program. In some cases your home stay fees are also included as well as overseas student health cover (OSHC).

\*N.B. A Macbook is required for all students in Years 10 to 12, iPad for Year 8 & 9 students. Please read **Fees paid do not include** below for more information.

### Accordingly Brighton Secondary School agrees to provide international students with:

- Access to a wide curriculum including the SACE subject English as an Additional Language at Year 8, 9, 10, 11 and 12
- A standard stationery pack for each school year of enrolment
- A personalised induction and orientation program, including course and career counselling
- A student identification card
- Access to the school internet and email services
- Ten dollars (\$10.00AUD) allocated for printing purposes via the student curriculum network upon enrolment
- Access to a wide range of languages by negotiation
- A weekly pastoral care lesson which assists in your support, social integration, and course and career counselling.
- An International Student Handbook
- Orientation Program
- English language support for students who have identified English language difficulties
- Unscheduled lesson support with a School Support Officer (SSO)
- Sports fees – Knockout and Zone sports (including sports uniform cost)
- Subject course fees as stipulated in course handbook
- Language course fees for SACE students
- Assessment and reporting documentation
- Regular review of your academic and social progress
- A base model Apple Macintosh Notebook computer (Macbook) or iPad available to loan from the International Student Programs Office
  - o Macbook, charger with black Impact snap case and Targus hardsided dual purpose laptop sleeve for all Year 10, 11 and 12 for the duration of their program,
  - o iPad, charger and cover for all Year 8 and 9 students,
  - o In the event of any damage it will be the student's responsibility to pay any repair costs.
  - o The Macbook / iPad must be returned in the same condition it was initially borrowed at the completion of the student's program.
  - o All international students will be asked to sign a Macbook/iPad agreement which outlines their responsibilities before issued with their Macbook. Please refer to the Digital Learning Policy on Brighton Secondary School's website for further information <http://www.brightonss.sa.edu.au/about-us/digital-learning/>
  - o Privately supplied computers cannot be supported through the school network due to site licensing agreement.
  - o Student should bring a USB or external hard drive to store school work

- Mathematics calculator for all SAP students will be available to loan from the International Students Program Office
- Textbooks for all SAP students will be available for loan to SAP students from the Library
- Information and support to change visa status support
- Secure area for storage of valuables
- Home stay family support
- Referral to external support services if required, at no charge

### Fees paid do not include:

- Uniform – see BSS website for more information.
- All calculators for SACE Graduate students
- Individual music tuition fees and hire of instrument
- Report replacement fees
- Volleyball and/or Music Tours
- SA Volleyball affiliation fee
- Camps or excursions
- School formal tickets
- School photos
- Language fees for Study Abroad Program (SAP) students
- Year Book
- SACE enrolment and processing fees

(SACE is South Australian Certificate of Education. They invoice students who enrol in SACE courses fees to cover the administration of SACE results and the certificate – Year 10 PLP – approximately \$155 Year 11 – approximately \$290 and Year 12 – approximately \$640 per year)

\*N.B. International students will be charged for any resources or equipment borrowed and not returned in good condition from the school e.g. text books, Macbook, calculators, musical instruments and sports uniforms etc.

International students who believe that their study program is not meeting their needs or who find themselves in any financial difficulty are invited to discuss the matter(s) with the Principal and / or the Coordinator International Student Programs.

We would also like to remind students that as providers of educational programs, by law, Brighton Secondary School is required to monitor student adherence to the conditions of the student visa and temporary residency in Australia.

These include:

- Regular and prompt payment of fees to International Education Services
- Regular attendance at lessons and submission of work
- Satisfactory course achievement
- Immediate notification of change of address and other contact information (including during holiday periods)
- Written explanation of any absence due to illness or other genuine reason
- Written application to the International Student Program Coordinator or Manager for any absence of more than 1 day of a school term at least two weeks before the absence
- Students must maintain full time enrolment
- Students are not allowed to repeat a course more than once

The school will monitor compliance with these conditions and is obliged to immediately report any non-compliance to International Education Services and the Department of Immigration and Citizenship.

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North Brighton SA 5048  
Phone 618 8375 8200  
Fax 618 8296 0949

Email  
admin@brighton.sa.edu.au  
Website  
www.brightonss.sa.edu.au

Special Interest Music Centre  
Phone 618 8375 8215  
Special Interest Volleyball  
Phone 618 8375 8207



**Government of South Australia**  
Department for Education and  
Child Development

## Home stay family Expectations

It is an expectation that all students studying at Brighton Secondary School are accommodated in home stay arrangements approved and managed by International Education Services.

Applications to live independently are only approved in exceptional circumstances by the principal for students who:

- are over 18 years old and studying at Year 12 level
- have completed at least one term of Year 12 study
- have shown a good study ethic and sound academic performance

## Course Approval

Students have access to a wide curriculum, however approval to study a course at Stage 2 level will require satisfactory completion of the subject (or a related subject) at Stage 1.

We hope that you enjoy your stay with us and invite all international students and home stay parents to become fully involved in the wider aspects of school life at Brighton Secondary School.



Lynlee Graham  
Coordinator International Student Programs  
February 2016



Olivia O'Neill  
Principal